

REGISTRATION FORM
FIESTA AMERICANA GRAND CORAL BEACH CANCUN
IEEE CONFERENCE ON DECISION AND CONTROL-CDC 2008

PLEASE COMPLETE AND EITHER EMAIL OR FAX THIS FORM TO THE HOTEL DIRECTLY

ATTENTION: Blanca Nava, Group Reservations

TELEPHONE: + 52 998 881 33 35 FAX: + 52 998 881 32 63

EMAIL: res2facb@posadas.com

Your registration will be processed and a confirmation sent within 48 hours

LAST NAME: _____		FIRST NAME: _____	
COMPANY: _____			
ADDRESS: _____			
Zip: _____		City: _____	State: _____
		Country: _____	
OFFICE Tel Number: _____		Fax Number: _____	
HOME Tel Number: _____		Email: _____	
ARRIVAL DATE: _____ (Day/Month/Year)		Total room nights: _____	
DEPARTURE DATE: _____ (Day/Month/Year)		Total rooms: _____	
NUMBER OF PERSONS: _____		Adults: _____	Children: _____
*Maximum total guests per room is 2 adults and 2 children under 12 years old.			
RATES	JR. SUITE:	SINGLE \$179	DOUBLE \$182
	MASTER SUITE:	SINGLE \$329	DOUBLE \$332
These rates are European plan (no meals included), single or double occupancy rates, per room, per day, subject to 12% tax. Rates include Bellmen and Maid gratuities. There will be an additional \$45 Usd plus tax charge for a third person in a room. No more than three adults per room are allowed. There is no additional charge for up to two children twelve and under when sharing a room with one or two adults. All taxes are subject to change. Note that the 12% tax will not be charged to the final bill of non-Mexican citizens if payment is made using a credit card issued outside Mexico.			
ROOM TYPE: (check an "x" for preference)			
Single Room (1 bed/1 guest)	☐	Smoking	☐
Double Room (1 bed/2 guests)	☐	Non Smoking	☐
Double Room (2 bed/2 guests)	☐		
* Type of room and preferences will be subject to availability. This information is very important in order to assign the rooms one night prior to arrival.			
In order to guarantee your room, we will require one (1) night deposit per room reserved. This amount will be charged 10 days prior to the arrival date.			
Upon check out you will be requested to pay the balance due directly to the hotel.			
I authorize the Hotel Fiesta Americana Grand Coral Beach to charge to my credit card two nights plus taxes per room booked as a guarantee to the reservation mentioned above, charged 10 days prior the arrival date			
<u>Policies for Credit Card Payment:</u>		We only accept the following credit cards: American Express, Visa, Master Card	
Form of Payment to guarantee room:	Card Type	Card Number	
	VISA		
	AMERICAN EXPRESS		
	MASTER CARD		
		Please call hotel with security code for AX	
NAME OF CARD HOLDER: _____			
Expiration date: _____			
Month/Year			
<u>Guaranteeing your Reservation:</u>			
This registration form authorizes us to charge two nights plus applicable taxes, 10 days prior to the arrival date in order to guarantee the reservation as well as any cancellation or no show charge plus any applicable taxes. For American Express card, please contact the hotel and provide your Security Code			
<u>Cancellation Policies:</u>			
Cancellation made between 9 and 5 days prior to the arrival day, will be charged a penalty of two (2) nights plus applicable taxes or entire stay whichever is less.			
Cancellations made less than 5 days prior to the arrival day will be charged a penalty equal to the entire stay plus any applicable taxes			
This amount will be applied directly to your credit card.			
<u>No Show policy:</u>			
No Shows will be charged a penalty equal to the entire stay, plus any applicable taxes.			
<u>RESERVATION DEADLINE :</u>		November 6th, 2008.	
SIGNATURE: _____			
DATE: _____			
Day/Month/Year			